

OSPA World Service Minutes – August 2026

Zoom URL: <https://zoom.us/j/95212590470> | Meeting ID: 422 277 0079

Date: Sunday, August 2, 2026

Time: 12:15 – 1:15 pm Eastern Time

Attendees:

- Molly (Web Admin, Sunday Meeting Rep, Bylaws Committee member)
- Amy L (Treasurer, Literature Committee chair)
- Jamie (WSO Chair, Tax and Legal Committee chair)
- Mark (Host)
- Mera (Thursday Meeting rep, Bylaws Committee member, US chip representative)
- Katie (Social Media Moderator, WSO Vice Chair, Secretary)
- Sharon- OSPA member
- Lydia- OSPA member
- Jay - OSPA member
- Anna- OSPA member

Absent:

- Emily (Email Support)

1. Opening

- The meeting opened with the “We” version of the Serenity Prayer at 12:16 ET.
- A timekeeper was appointed and The 12 Traditions of OSPA were read.
- July 2026 meeting minutes were **not approved/approved (5-0 vote)**

2. Reports

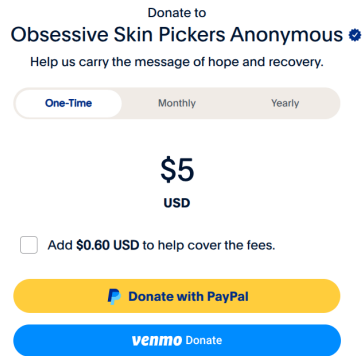
- **Secretary**
 - WSO whatsapp has been fully updated so only officers are members
 - [Index of Motions](#) has been updated
- **Treasurer**
 -

Income/Expenses		
Donations	\$ 304.81	
Expenses	\$ 17.66	
Net	\$ 287.15	
Metrics		
# of Donations	22	
Average Donation Amount	\$ 13.86	

Average Operating Cost	\$ 122.07	
Suggested Prudent Reserve	\$ 1,464.81	
Summary		
Beginning Balance	\$ 3,088.27	
Ending Balance	\$ 3,375.42	
Prudent Reserve	\$ 1,464.81	
Font Fund	\$ 275.00	
Available	\$ 1,635.61	
Reflection		
Net vs Operating Cost	▲ 135% (\$165.08)	●
Donations vs Last Month	▼ 17% (-\$64.15)	●
Donations vs Last Year	▲ 169% (+\$191.68)	●
YTD vs Last Year's Pace	▲ 225% (+\$1114.72)	●

Notes:

- ❖ PayPal account contact info has been updated.
- ❖ Donations received on the dates of the Speaker Series Workshops:
 - Sat, Jul 18 - 5
 - Sat, Jul 25 - 6
 - Sat, Aug 1 - x
 - Sat, Aug 8 - x
- ❖ Even though the total donations are down from last month, the number of donations is double our highest number on record = 22.
- ❖ Awareness of PayPal fees. \$5 donation = \$0.59 in fees, \$4.41 for OSPA.
 - There is a box to check when donating to “cover the PayPal fees.”
- ❖ There is a difference between “donations” and “subscriptions” - might be something to explore in the future.
- ❖ At present, OSPA has \$1635.61 that can be designated. This has been added to New Business to discuss.
- **ACTION:** Announce in meetings that there are fees when donating.
 - If you donate \$5 not all of it goes to OSPA. There is an option to donate more to cover the fees (\$0.60 for \$5)



(screenshot of donation site. Click box to cover fees)

- Question: Have we looked at all payment platforms? Paypal has high fees- how does this compare to other platforms? Are we getting enough donations from this platform to justify fees? What about from other platforms?

- Answer: Paypal fees for regular businesses is 3.49% but for registered nonprofits it is 1.99%
 - Paypal owns venmo so fees are similar
 - We cannot use Zelle yet because we don't have a business checking account. We need bylaws for that before we can move forward with a checking account.

- **ACTION:** Announce in meetings that as well as one time donations, you can subscribe to donate monthly/ yearly.

- **Web Administrator**

Website Stats for June 4, 2026 to July 31, 2026

- Since our last report the website had 568 unique visitors with a total of 1286 sessions.
- 74% of visits were from new visitors while 26% were from returning visitors.
- 60% of these sessions originated from mobile devices, 38% from desktops, and 2% from tablets.
- We had no form submissions directly from the website to OSPA support.
- Unique visitors by traffic source - 49% direct, 40% organic, 10% referral, 1% organic social.
- Updates have been made to the Sunday meeting script to include information about their monthly "birthday" meeting.
- Google password has not been changed yet
 - **ACTION:** Google password will be changed in August

- **Tax & Legal Committee:**

- No updates

- **Email Support:**

- No emails for the month of July
- **Social Media Account Moderator:**
 - 4 posts on Instagram and Facebook
 - Instagram- no change in followers, 71 views (12.7% from nonfollowers)
 - Facebook- decrease 1 followers, 195 views (20.5% from nonfollowers)
 - Decision to link social media to website on hold for right now
- **Chip Representative:**
 - History of milestone chips
 - In 2014, someone designed online certificates
 - Physical chips were made (looked like poker chips)
 - In 2021 WSO decided to stop distributing chips
 - This was not followed and chips continued to be distributed
 - Right now there are no physical chips for milestones nor any digital certificates
 - There ARE newcomer welcome chips.
 - **ACTION:** Announce at meetings that newcomer chips are available for US members. Email OSPA for inquiries.
- **Literature Committee**
 - Trademark Info: Application has been filed. No word as of yet.
 - Started work on the OSPA Preamble & OSPA Welcome. Thank you to those of you who gave feedback.
 - New Literature: [The Guidelines for OSPA Literature](#) has been revised to include last month's approval process. Submitted as New Business.
 - New Literature: [The Behavior Lists pamphlet](#) is ready for WSO approval. Submitted as New Business.
 - New Literature: [The Behavior Lists workbook](#) is ready for WSO approval. Submitted as New Business.
 - Text for Friends of OSPA WhatsApp Group is written. Action item from the discussion in March 2026 per the Index of Motions. Not sure how to submit this.
 - Hi! You are in the Friends of OSPA WhatsApp group, and OSPA is currently fundraising.
We would love to raise money for things like new literature, updates to the website, and an in-person convention! Even a donation of \$5 would greatly help out.
You can donate on our website: osparecovery.org/donate.
If you have any questions, please ask! Thank you for the consideration. 🧡
 - [OSPAs Literature Planner](#) is available for viewing.
 - - **UNFINISHED:** WSO needs to decide who is going to send the message and frequency of delivery (one time? Monthly? Every six months?)

- **Reports from Special Committees:**
 - Speaker series
 - 7/18- 20 participants
 - 7/25- 16 participants
 - Bylaws committee
 - Still moving forward
- **Meeting Representative Updates:**
 - None
- **10 minutes set aside for discussion of fundraising and outreach**
 - **Action:** Amy will look at the WSO schedule (elections) and make a motion at the next meeting to address the recurrence of this 10 minutes of discussion.

4. Unfinished Business

- **Motion:** Guidelines for OSPA Literature (new) - for WSO approval (Submitted by Literature Committee)
 - [The Guidelines for OSPA Literature](#)
 - Discussion:
 - Some of the changes include that the principles and standards are not numbered. The section on procedure that was agreed on last meeting was added ([Motion 26-34](#))
 - Question: Should we take a month to review the guidelines and vote next month?
 - Consensus: This is procedures for Literature, not Literature itself. We already agreed on the procedures. This just puts them in writing. We can always revise if they don't work for us.
 - **Vote:** Pass 7-0
- **Motion:** Designate any monthly Available Funds above the Prudent Reserve into buckets that will have a job. If an issue arises, the buckets can be redetermined. (Submitted by Treasurer)
 - Currently OSPA has:
 - Prudent Reserve = One year's operating expenses (Zoom, website hosting/email/domain names, legal and taxes)
 - Font Fund = \$25/month for three years (Oct 2028) as reserve for unauthorized font use.
 - Available Funds = \$1635.61
 - Example of ways to allocate the available funds:
 - Conference/Convention Fund: 40%
 - Literature Fund 25%

- Technology Fund 25%
 - Flexible Fund 10%
- **POSTPONED to address literature**
- **Motion:** Set aside time in the agenda where OSPA WSO revisits at least one of its “Passed” motions from the new Index of Motions that are not being implemented, until they are completed. (Submitted by Amy)
 - There are 24 total from 9/1/2019-3/1/26 on the “Needs Review” tab.
 - Will have one of three outcomes:
 - Reviewed - Lapsed (time passed to do it)
 - Reviewed - Rescinded (revoke the motion)
 - Reviewed - Amended (change the motion)
 - **POSTPONED to address literature**

5. New Business

- **Motion:** Add text to the "Opening" section of the WSO script "If you are eating, moving around, or in a busy environment, we kindly ask that you turn off your camera. In addition, in accordance with Tradition Ten, we keep the WSO meeting free of any opinions on outside issues, including visual backgrounds, clothing, or conversation."
 - **POSTPONED to address literature**
- **Motion:** The Behavior Lists Pamphlet (new) - for WSO approval (Submitted by Literature Committee)
 - [The Behavior Lists pamphlet](#)
 - **Vote:** Pass 6-0
- **Motion:** Behavior Lists Workbook for OSPA Literature (new) - for WSO approval (Submitted by Literature Committee)
 - [The Behavior Lists workbook](#)
 - Discussion:
 - If there are two pieces of literature should we just approve one at a time?
 - The procedures do not indicate that only one piece of literature can be reviewed.
 - Will it be too overwhelming to ask fellows to review two things at once?
 - Fellows just reviewed the preamble and welcome in the same window.
 - The literature is up for a minimum of 30 days. If fellows need more time, we can leave it up for longer. There is no maximum time stated in the procedure
 - If we agree to two pieces of literature, who's to say that the next time it won't be 5 or 10 pieces?
 - The motion from the previous meeting that established literature procedures was reread. ([Motion 26-34](#)).

- We agreed on this process. Let's give it a try. We can amend the process at any time if it does not work. We need to see if it works first.
- **Vote:** Pass 6-1

6. Unfinished Business to be carried over

7. Other Business

8. Closing

- The meeting closed with the "We" version of the Serenity Prayer at 1:15 pm ET.
 - **Next WSO Meeting Date: Sunday, September 6, 2026**
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Action Items

- Meeting Representatives
 - Announce in meetings that
 - There are fees when donating
 - In addition to one time donations, you can subscribe to monthly/ yearly donations.
 - Announce at meetings that newcomer chips are available for US members. Email OSPA for inquiries.
- Molly
 - change Google password
- Amy
 - Look at the WSO schedule (elections) to determine best time/frequency for 10 minutes of discussion around donations