

OSPA Intergroup Meeting

Phone Number: (605) 472-5674 / Access Code: 175945#

Sunday, October 06, 2019

Business Meeting Minutes

Meeting called to order: 12:19pm Eastern

1. Opened with the We Version of the Serenity Prayer
2. Service
 - a. Chair – Rebekah
 - b. Secretary – Amy
 - c. Timer – Rebekah
3. Reading of the Twelve Traditions of OSPA – Jamie
4. Introductions – 5 members in attendance Rebekah, Greg, Amy, Molly, Jamie, Sachi
5. Approval of Previous Meeting Minutes – Not Done

Reports

1. Chair – Rebekah
 - a. Needs coverage for November Intergroup meeting
 - i. Jamie volunteers
2. Treasurer – Greg
 - a. Starting balance as of 9/1/19: \$1,051.90
Donations: \$82.00
PayPal fees: \$3.01
Distributions: \$0
Ending balance as of 9/30/19: \$1,130.89
 - b. No spending plan created yet
 - i. Request if other expenses or questions are needed, please contact via email or text
 - ii. Asked where other monies should go – suggest this as an item for New Business
3. Webmaster – Molly
 - a. Google Analytic Statistics for August: 375 sessions, with 259 total users, of which 239 were new users. 18 countries were represented
 - b. Review of mobile vs desktop
 - i. Mobile – 58%
 - ii. Desktop – 28%
 - iii. Tablet – 13%
 - c. Current website is mobile friendly
 - d. Updated one meeting format on the website
 - e. Minutes on website, will have agenda up for next month
 - i. Chair notes agenda sent 3-4 days ago, instead of one week in advance

- ii. Request to add date to top of agenda document for clarification
 - f. Website committee – not discussed, no report
- 4. Support Emails – Molly
 - a. Request for someone to fill the position
 - b. Duties of position
 - i. Emails go to general OSPA Gmail account. Need someone to log in and answer them.
 - ii. Answer 3-4 emails/week
 - iii. Needs diligence and care with email inquiries
 - iv. Relay meeting information and newcomer questions
 - v. 10-15 minute commitment per week
 - c. No volunteers, Molly will continue with the position
- 5. Chip Representative – Jamie
 - a. Chip Inventory
 - i. 30 days – 31 chips
 - ii. 60 days – 40 chips
 - iii. 90 days – 43 chips
 - iv. 6 months – 39 chips
 - v. 1 year – 40 chips
 - b. Currently have information on where to reorder coins and casino chips from
 - c. Discussion about the kind of chips we are using
 - i. Currently casino / gambling chips
 - ii. Suggestion to set up committee or discuss as New Business
 - d. Suggestion to order newcomer chips
 - e. Question of how to get the chips to people if they have a milestone
 - i. Website notifications about chips
 - ii. If meetings have representatives can come to this meeting and give messenger
 - f. Suggestion for both the types of chips and how to distribute them
 - i. Contact other 12 step fellowships and inquire how they do it
 - g. Jamie volunteers to contact other fellowships to discuss what type of chips they use and where they get them and the process they use for distributing chips
 - i. Seconded
 - ii. Motion passes 4 Y, 0 N

Old Business

- 1. None

New Business

- 1. Inquiry about representatives for each of the OSPA meetings

- a. Suggestion to announce it at individual meetings
 2. Are we doing any follow up with support emails
 - a. No follow up beyond initial response email
 - b. Currently send meeting list and information about OSPA
 - c. Should we reach out a second time
 - i. Question of is this attraction rather than promotion
 - ii. Suggestion of auto reply after a certain number of days past initial inquiry
 - iii. Suggestion to review Tradition Eleven and see which one falls this under
- Motion to close business meeting
 - Meeting adjourned: 12:57pm

Next Meeting Date: November 3, 2019 – 12:15pm Eastern

Items Carried Over as Old Business:

1. How or If we should follow up with newcomer inquiries and support emails