

## OSPA Intergroup Meeting

Phone Number: (605) 472-5674 / Access Code: 175945#

Sunday, May 3, 2020

### Intergroup Meeting Minutes

Meeting called to order: 12:15pm EST

1. Open with the We Version of the Serenity Prayer
2. Service:
  1. Chair – Molly
  2. Secretary – Cassidy
  3. Timer - Sachi
3. Reading of the 12 Traditions: Greg
4. Introductions – 6 members in attendance: Cassidy, Greg, Amy, Molly, Julie, Sachi
5. Previous Meeting Minutes Read:

#### Amendments

1. The final balance for last month was \$ 1,235.55, not \$ 1,235.56
2. Amy and Greg worked together to set up the Zoom account, with Greg paying for it and Amy doing much to set it up and test it.
3. The Zoom account is under an individual name, rather than a business account because you need to have a minimum of 120 hosts to put it under a business account. It is under the OSPA Recovery name.

**Motion:** Approve the previous month's Meeting Minutes with the amendments

1. Motion Seconded
2. Motion Passed

#### Reports:

##### 1. Treasurer's Report – Greg

1. Starting balance as of = \$1,235.55

Donations = \$20.

Fees \$1.48

Expenses \$14.99 (monthly Zoom subscription)

Ending balance as of = \$1,239.08

2. Note: Paypal fees are 2.9 % generally but there are often other fees due to international payments. The fees for international payments vary from country-to-country and are hard to breakdown precisely.

##### 2. Webmaster's Report – Molly

1. Website has been updated:

-The 12 Qualifying Questions have been posted.

-The change to the Preamble has been made (from 'men and women' to people)

-Everything that has been sent to her has been updated/amended

-Extends thanks to Amy for help with the Qualifying Questions and other changes made.

2. In the last month, the following have been the most visited pages on the website:
  1. Meeting schedule
  2. Newcomers
  3. Literature

4. Service
5. 12 steps of OSPA
3. The website is primarily accessed by mobile devices (67 % of the users). The appearance of the site for mobile users should be highly considered going forward and when making changes.
4. A general clean-up has taken place. Members comment that the pages look nicer and that there seem to be font changes. There has been some conversation about submenus.

3. **Support Email Report** – Maria: Not present/no report

4. **Clarity on the chip service status**

1. Greg reached out to the Chip Keeper to see if they would like to rotate out of their position, and did not receive a response.
2. Amy, discussed that this is the 4<sup>th</sup> or 5<sup>th</sup> month where they are not present. At what point do we elect someone else? In general, if there is someone doesn't show up, when do we hold elections on any positions?
3. Greg reviews the meeting minutes and notes that the Chip Keeper was present at the January intergroup meeting.
4. Amy suggests we put this item on New Business

**New Business:**

1. **Elections:**

1. Elections are quarterly for Chair, Secretary and Welcome/Support Email. The calendar quarter would typically end in June. The Secretary and Webmaster are semi-annually and are also up at the end of June. It is confirmed that these are the correct dates, so we will move elections to June meeting. The Secretary notes that she announced and recorded that the elections will take place in May in error.

**Motion:** Have the elections in June.

Motion seconded

Motion passed

2. **The Chip Keeper:** Jamie was elected for a six month term but there are a number of items that have not been followed up on. We can either elect someone now or wait until the natural June election date.

Discussion:

1. Julie has interest in the position and had a Recovery Bookstore a long time ago and had experience obtaining recovery chips from providers.

**Decision:** It is best not to open the position until the elections take place in June. Make it a new intergroup item to talk about terms and timelines.

3. **Tools of OSPA:**

Discussion:

1. Amy: The Tools of OSPA have been used by some of us the last two years.

Currently there are no tools within the OSPA literature. This document presents tools that can be used by the fellowship.

2. Greg would change "We SUGGEST". Instead of saying, 'this is the way', make it a suggestion, as it is in the Big Book. Reference, pg 59. Recommends, "We suggest the use of the tools to support our recovery."

**Motion:** To post the Tools of OSPA to the website with the amendment: "We suggest the use of the tools of the program."

Discussion:

1. We have yet to adopt the Tools as official literature of OSPA.
2. In other fellowships they do not use the language of 'suggest'. (ie. In OA, they write, "We use these tools...")

### **Motion withdrawn**

**New Motion:** To adopt the Tools of OSPA as official OSPA literature and that upon acceptance of the Tools as official literature, that they be posted on the website as written.

1. Motion Seconded.
2. Motion Passed

4. **Recovery email:** What email will we use for google's recovery email? The current recovery email address for OSPA is a member who isn't currently involved in the program.

**Motion:** Extend the business meeting by 5minutes to hear the items that will be carried to the next intergroup meeting.

1. Motion Seconded.
2. Motion Passed

### **Unfinished Business to be carried over:**

\*Note: The terms 'Unfinished Business' and 'New Business' should be the used in future meetings. There is no 'Old Business' according to Robert's Rules.

1. Recovery email for gmail account
2. Designs of the chips
3. Whether we will use the existing chips or not (One member stated at the previous meeting that there had been a vote against their use. Upon reviewing past minutes, they realized a vote did not take place either in favour or against their use)
4. Elections
5. Whether the webmaster has the freedom to do any updates to website, and what updates they have freedom to do without consulting Intergroup. (**Note:** The Webmaster has approached it that she doesn't change content, but can change design. But had not approved this with intergroup. This needs to be discussed and clarified.
6. Discussion of the terms of service