

OSPA Intergroup Meeting

Phone Number: (605) 472-5674 / Access Code: 175945#

Sunday, February 2nd, 2020

Business Meeting Minutes

Meeting called to order: 12:15pm EST

1. Open with the We Version of the Serenity Prayer
2. Service:
Chair – Maria
Secretary – Cassidy
Timer – Greg
3. Reading of the 12 Traditions: Molly
4. Attendance: Maria, Cassidy, Molly, Greg
5. Meeting Minutes:
 1. Motion to approve previous month's Meeting Minutes
 2. Seconded
 3. Motion passes

Reports:

1. Treasurer's Report- Greg
 1. Beginning balance: \$1,375.02
 2. Donations: \$18
 3. Fees: \$-1.47
 4. Expenses: \$156 (website)
 5. Ending balance: \$1,235.56

- Greg addresses question: "What are the fees based upon? Why would the fee be less this month, when the donations were more this month?"

Paypal takes 2.9% of donations, + .30 cents. The system is very complex and depends on the country and the method of payment.

2. Webmaster's Report – Molly :
 1. Total: 851 sessions
 2. 617 users in last month, representing 46 countries
 3. 599 considered new users
 4. 1.41 number of sessions per user
 5. 3.21 pages/session
 6. Average session duration: 4:18 mins

- Molly is still doing more investigating about the meaning of these statistics
- Notes that occasionally international phone numbers change for the OSPA phone meetings. It is up to the designated host for that meeting to obtain this information in a format that is easy for the webmaster to post.
- **Molly offered to be of service until June but is over-extended and is looking to step down before her term is due. She would like to train someone. Will step down when there is someone else to take over.

3. Support Email Report – Maria

1. Total of 13 support requests for the month of January

4. Chip Keeper's Report – Jamie

1. ***Jamie has temporarily stepped down from her position. She will update intergroup in a month whether or not she will be returning.
 2. In the previous month it was asked as part of business: Does it make sense to mail chips to countries outside of North America? Are there creative solutions for people outside of North America, such as, could they print a digital image for their token/chip?
- It is agreed that it would be useful to have this conversation when the chip keeper is present and there are more people present at the meeting.

Current Business:

1. Service Positions

1. Someone needs volunteer as Intergroup Chair for March. ---> Greg will chair
2. Molly needs to step back and hopes to relinquish her role as the webmaster.
 1. What is involved in the position:
 1. An understanding of Wix, which Molly can teach.
 2. Adding meeting minutes or ammended meeting formats
 3. Role would be benefitted by having a website committee that would serve to guide the evolution of the website and decision making around what to add and take away.
 4. Currently there are weeks where nothing needs to be done – however, there are lots of things that *could* be done to the website that are not happening at present.

*** Intergroup members will announce at meetings that we are looking for a new webmaster.

New Business:

1. **Motion:** To not read the statistics within the minutes during the report of the minutes which includes the website and the treasure's report.

Discussion:

- They are posted so that people read the meeting minutes in advance and then we have to go through it all at the meeting. They can be ammended if people agree or disagree. It is available on the website.
- We are rushing through the meeting and it would be good to discuss other things in greater depth.

Motion passes unanimously to eliminate the reading of the statistics from the meeting minutes.

2. A member has recommend Zoom as an alternative to meeting via Skype

Discussion:

- This is something other fellowships are doing.
- Based on the 4th tradition, this is something that needs to be discussed by the individual meetings and cannot be decided at the Intergroup level.

Motion to adjourn the meeting with the We Version of the Serenity Prayer

Meeting adjourned 12:57pm EST