

DRAFT OSPA World Service Minutes – December

Zoom URL: <https://zoom.us/j/95212590470> | Meeting ID: 422 277 0079

Date: Sunday, December 7th, 2025

Time: 12:15 – 1:15 pm Eastern Time

Attendees:

- Kirra (WSO secretary, Tuesday Dancers meeting representative)
- Cathryn (WSO Treasurer)
- Jamie (Tax and Legal Committee, WSO Chair, US/CA chip representative)
- Molly M (Web Administrator, Thursday Stepping Into The Solution meeting representative)
- Katie (Social Media Moderator)
- Mark (WSO Host)
- Amy L (Literature Committee Chair)
- Noriko
- Mera

Absent:

- Greg (Tax & Legal Committee member)
- Mackie (Web Admin Assistant, WSO Vice Chair)
- Emily N (Email support)
- Emily K (Chip Representative UK/EU)
- Beck (Sunday meeting representative)

1. Opening

- The meeting opened with the “We” version of the Serenity Prayer at 12:17 pm ET.
- A timekeeper was appointed and The 12 Traditions of OSPA were read.
- November 2025 meeting minutes were **approved**.

2. Reports

• Treasurer:

○ [Treasurer Reports](#)

TREASURER REPORTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
Beginning of month's balance	4,742.02	4,725.94	4,619.44	4,488.10	4,560.44	4,601.36	4,516.08	4,623.01	4,649.11	4,702.77	4,744.60
Total contributions	51.63	117.19	37.45	78.40	51.86	45.45	113.13	50.16	58.10	47.10	78.2
Total fees and expenses	67.71	223.69	163.42	6.06	10.94	130.73	6.2	24.06	4.44	5.27	816.68
End of month's balance	4,725.94	4,619.44	4,493.47	4,560.44	4,601.36	4,516.08	4,623.01	4,649.11	4,702.77	4,744.60	4,006.12
Prudent reserve	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
Font Fund									25	25	25
Remaining surplus	3,725.94	3,619.44	3,493.47	3,560.44	3,601.36	3,516.08	3,623.01	3,649.11	3,677.77	3,719.60	2,981.12
Font Fund	75										

- This month we paid \$810 in legal fees for the copyright investigation that we voted and agreed to pay in the November 2025 WSO meeting

- Submitted the paperwork to get non-profit status and Paypal is reviewing.
- Current treasurer's 2 year service term lapsed in Fall 2025. Per rotation of service, need someone else to take over for the next 2 years. Reach out personally to Cathryn if interested and take back to meetings.
- **Web Administrator:**
 - Website statistics November 2, 2025 to December 6 1, 2025
 - Since the last report, the website had 725 unique users and 1,793 site sessions.
 - 78% were new visitors, and 22% were returning.
 - Visitors came from 43 countries.
 - 67% were direct, 18% came through Google, 10% found OSPA via Wikipedia, and the remaining 4% through other search engines and links on other websites.
 - 62% came from mobile devices, 36% from Desktop, and 2% were on tablets.
 - Most visited pages were Meetings, Homepage, and Literature.
 - We had no submissions directly from the website to OSPA support.
 - One update was posted to the OSPA Sunday Meeting Script.
- **Tax & Legal Committee:**
 - **Trademark Acquisition Report**
 - Completed due diligence trademark search for OSPA logo and the acronym OSPA.
 - Both reports were very thorough (30 pages, 20 pages), are uploaded to the OSPA Drive under the Literature Committee folder.
 - Both showed some similar design marks (heart, bandage) and OSPA acronym, but they were filed in different classes so there is a good likelihood we will be approved.
 - Suggestion to start with the OSPA full logo. Although it wouldn't necessarily protect the other items (the OSPA acronym, the "O" with the bandage) without filing, if the logo is approved, we could have a basis for a cease and desist letter if needed.
- **Email Support:**
 - 0 emails in November
- **Social Media Account Moderator:**
 - Started posting weekly on Instagram and Facebook under username @osparecovery.
 - Will discuss later about Youtube
 - Found a social media-specific Gmail account
- **Chip Representatives:**
 - Threw away the welcome chips in addition to the OSPA branded ones. Welcome chips have no OSPA branding on them so okay to distribute
 - Ideas about chips- use generic welcome chips, then certificates for other amounts of abstinence. Chips would be good eventually but they are expensive so not a likely investment in the near future.

- **Literature Committee:**
 - [Literature Planner](#) is available to view. Suggestions are welcomed.
 - Monthly meetings are scheduled for 2026, working on a calendar with meetings and deadlines.
 - Worked with the Tax & Legal Committee for next steps on Trademark. Motion is included under New Business.
 - Checking in on a possible email address for Literature Committee?
 - can work out with Molly after meeting
- **Reports from Special Committees:** none
- **Meeting Representative Updates**
 - Saturday morning neurodiversity meeting- very small, was shortened. Needs attendance, please announce at meetings
- **10 minutes set aside for discussion of fundraising**
 - **Postponed** by chair to January 2025 meeting

4. Unfinished Business

- **For discussion:** Who are the contact verification people on the osparecovery@gmail.com account?
 - Emily K has backup email, Molly's phone backup authenticator, account address listed in Maryland. Cathryn also gets notifications.
 - Note that password hasn't been changed in >5y
 - Molly can reformat and put on tech info sheet
- **For discussion:** how to approach requesting permission from fellows to share audio clips of main shares on social media, concern for AI/deepfakes, maintaining anonymity. (Addition requested in Nov by Katie)
 - Per Jamie would be easy to make a legal document for this
 - **Postponed** to January 2025

5. New Business

- **Motion:** (by Literature + Tax/Legal Committee) Authorize \$1600 to file the OSPA logo for a trademark under classes 009 + 041.
 - **Seconded**, discussion:
 - We can file in two ways: "In Use" and "Intent to Use"
 - The application will take about 6 months for approval, and we will need to actually put in motion an "Intent to Use" within 6 months after that. So if items in this class are not going to happen in 1 year, we shouldn't file/pay for them now.
 - We are unlikely to purchase chips within one year, reason not to file for jewelry and commemorative items at this time.
 - Suggestion: We proceed to file the full OSPA logo in the Classes 009 + 041. If we think we are going to have business cards or physical literature, physical chips, or an online store within one year, we should file in those classes too.

- Purpose would protect us from being sued for using someone else's similar logo and give us grounds to publish a cease and desist letter if we find content which misrepresents OSPA in some way e.g. AI-generated content. Majority of large 12-step fellowships have trademarks on their logos.
- Organizations in most countries file for trademark in the US and it is generally understood to be the strongest protection worldwide. This is why a US trademark is still appropriate for our worldwide fellowship.
- Trademark is only as good as our ability to follow up on it. We may need to discuss after we have it who's going to follow up on whether our trademark is being misused.
- We should file for the meetings and downloadable literature because they are already in use. There's a question of whether we want to add on for chips and for printed materials
- Trademarks need to be renewed every 10 years
- If we move forward with the 2 classes in the proposal but realize we can do chips sooner we can add on classes after the trademark is approved, we would have to wait around 7 months while the filing is pending to add the class for jewelry and commemorative items.™ applications can be amended to narrow scope but not expand.
- Treasurer input: currently have \$2981 surplus funds (\$1000 prudent reserve) agree for paying for the 2 classes proposed.
- Motion passes unanimously 6 yea, 0 nay, 0 abstain.

6. Closing

- The meeting closed with the "We" version of the Serenity Prayer at 1:17 pm ET.
- **Next WSO Meeting Date: Sunday, January 4, 2026**