

# OSPA Intergroup Minutes – May 2024

Zoom URL: <https://us02web.zoom.us/j/89826297321> | Meeting ID: 898 2629 7321

**Date:** Sunday, May 5, 2024

**Time:** 12:15 – 1:15 pm Eastern Time

**Attendees:** Jamie (Vice Chair & US Chip Rep, substituting for Chair), Emily (Secretary), Kirra R (Zoom Host & Screen Sharer), Cathryn (Treasurer), Molly M (Webmaster Assistant & Tech Support), Amy L, Greg (Traditions Committee Chair), Mark, Isabella, Nina, Dawn, Mera, Cassidy, Katie, Brenda, Agi.

## 1. Opening

The meeting opened with the "We version" of the Serenity Prayer at 12:16 pm ET. A timekeeper was appointed.

The [12 Traditions of OSPA](#) were read.

Last month's meeting minutes were approved.

## 2. Reports

- **Treasurer:** The treasurer presented an update on Intergroup's financial status, highlighting the introduction of a new spreadsheet that has been created to track finances over the last few years. They clarified the term "discretionary funds" as an amount of money that is available to spend on things that are not considered necessary but that may be useful, not including prudent reserve. The treasurer also noted to expect a potential decrease in Intergroup's income in the following months, due to members donating directly to their meetings in line with the 7th Tradition.

The Treasurer's Reports are attached below for ease of reference:

TREASURER REPORTS	MARCH	APRIL
End of month's balance	3,973.39	4,139.79
Prudent reserve	1000	1000
<b>Remaining discretionary funds</b>	<b>2,973.39</b>	<b>3,139.79</b>

Monthly Averages of Discretionary Funds		
2024	24.52	Note: Large annual expenses are charged in Jan/Feb so the first half of the year has high money out
2023	(60.11)	Note: this year was unique as we gave starter Zoom funds to meetings
2022	72.42	

- **Webmaster:** The webmaster provided an update stating that OSPA received four form submissions and had 480 unique visitors from 33 countries, with a total of 1,258 sessions. They noted that 62% of these sessions originated from mobile devices, 37% from desktops, and 1% from tablets. Additionally, they mentioned that previous Intergroup meeting minutes and agendas were organized on the website and uploaded as PDFs to enhance clarity.
- **Tax Status Committee:** No updates were reported. However, there was a suggestion proposed to rename the committee to "Tax and Legal" to broaden its scope, which was accepted. Henceforth, this committee will be referred to as "Tax and Legal Committee" on future agendas.
- **Email Support:** It was reported that there were four emails received through the website since the last Intergroup meeting. All of these emails were responded to.
- **Social Media Account Moderator:** The position remains vacant, so no report was presented. However, one member expressed interest in the role. It was decided that they would meet with the previous Social Media Account Moderator to discuss the duties and responsibilities associated with the position.
- **Chip Representatives:** The Chip Representatives provided updates on their activities. The US representative has two chips to send out this week and has already sent out four chips this month. The UK/EU representative reported no activity for the month.
- **OSPA Copyright/Intellectual Property Committee:** The decision was made to merge the OSPA Copyright/Intellectual Property Committee into the Tax and Legal committee. Henceforth, this report item will be removed from future agendas.

### 3. Meeting Representative Updates

No updates were reported.

### 4. Unfinished Business

Nina motioned for OSPA to maintain a Zoom Account that meetings can use if they so choose, which was seconded by Agi.

Following a discussion, the motion was put to a vote. The outcome was 4 in favor, 5 against, and 7 abstentions (no votes). It was noted that, as OSPA lacks by-laws, Intergroup typically adheres to majority decisions. Therefore, the motion did not carry.

## **5. New Business**

During the New Business portion of the meeting, it was acknowledged that several items required discussion. However, due to time constraints, these discussions were deferred to next month's meeting agenda.

The items earmarked for continuation are listed under "Items to be Carried Over to the Next Meeting".

## **6. Items to be Carried Over to the Next Meeting**

1. Motion: For Intergroup to approve the call for daily reader submissions as official OSPA business for announcement.
2. Motion: For Cassidy, Sarah, and Dawn to collect, compile, and edit daily reader submissions for Intergroup approval upon completion.
3. Motion: To create a WhatsApp group to facilitate communication among those doing service at the Intergroup level, including individual meeting representatives, between Intergroup meetings.
4. Election for the vacant Chair position.
5. Discussion of the implementation of by-laws.

## **Closing**

The meeting closed with the "We" version of the Serenity Prayer at 1:14 pm ET.

**Next Intergroup Meeting Date: Sunday, June 2, 2024.**