

DRAFT OSPA World Service Minutes – March 2026

Zoom URL: <https://zoom.us/j/95212590470> | Meeting ID: 422 277 0079

Date: Sunday, March 1st, 2026

Time: 12:15 – 1:15 pm Eastern Time

Attendees:

- Kirra (WSO secretary)
- Molly M (Web Administrator)
- Amy L (Literature Committee Chair)
- Jamie (Tax and Legal Committee, WSO Chair, US/CA chip representative)
- Mark (WSO Host)

Absent:

- Katie (Social Media Moderator)
- Mackie (Web Admin Assistant, WSO Vice Chair)
- Cathryn (WSO Treasurer, stepped down)
- Emily N (Email Support)

1. Opening

- The meeting opened with the “We” version of the Serenity Prayer at 12:16 pm ET.
- A timekeeper was appointed and The 12 Traditions of OSPA were read.
- February 2026 meeting minutes were **approved**

2. Reports

- **Secretary**
 - Index of Motions group will be having our first meeting this week. No progress yet but we’re getting started!
- **Treasurer**
 - The following was read by the secretary on behalf of the treasurer (absent)
 - [Tracking sheet](#)

TREASURER REPORTS	JANUARY	FEBRUARY
Beginning of month's balance	4,055.00	2,354.20
Total contributions	135.93	196.79
Total fees and expenses	1,836.73	69.38
End of month's balance	2,354.20	2,481.61
Prudent reserve	1000	1000
Font Fund	25	25
Remaining surplus	1,229.20	1,481.61
Font Fund	125	

	January	February
2026		
Chip Mailings	0.00	0.00
Legal & Taxes	1600.00	61.25
PayPal Fees	8.21	8.13
Website	228.52	0.00
Zoom	0.00	0.00
Total Expenses	1836.73	69.38

- Cathryn needs someone to take the position of Treasurer as she is no longer attending WSO
- **Web Administrator**
 - **Website Stats for February 1 2026 - February 28, 2026**
 - Since our last report the website had 515 unique visitors from [43 countries](#), with a total of 1199 sessions.
 - 71% of visits were from new visitors while 29% were from returning visitors.
 - 65% of these sessions originated from mobile devices, 34% from desktops, and 1% from tablets.
 - We had five form submissions directly from the website to OSPA support.
 - Unique visitors by traffic source - 71% direct, 20% google, 4% wikipedia, 3% Facebook and Instagram and the remaining 3% from other search engines and referral sources.
 - The most visited pages were the meetings page then homepage, followed by literature and newcomers.
 - Updates were made to Two Meetings: The Mondays Behavior Meeting and the Sunday Topic and Speaker meeting.
 - The events page was updated to show the upcoming Behaviors Lists and Self Care Plan Workshop.
- **Tax & Legal Committee:**
 - Filed taxes today

- Filed corporate report in Florida
- **Email Support:**
 - Received 5 emails in February
- **Social Media Account Moderator:**
 - Instagram: made 3 posts, no change in followers
 - Facebook: made 3 posts, lost 1 follower, attracted 156 views, 32.7% from nonfollowers
 - Research report
 - Katie has reached out to AA regarding how other fellowships approach requesting permission to share audio clips of main shares on social media, concern for AI/deepfakes, maintaining anonymity.
 - No response yet, will table the idea until more logistical information has been gathered
 - Jamie will ask the same of OA
- **Chip Representatives:**
 - **US & CA Chip Rep**
 - Certificates in progress
 - Previous certificates are in drive under “Chips, Tokens, Certificates” folder
 - Can recruit Julie for graphic design help
 - Still need an EU/UK rep
 - No certificates or welcome chips sent in February
- **Literature Committee**
 - Email for literature suggestions and input is working: literature@osparecovery.org
 - Email sent to the literature@osparecovery.org address goes to the main Gmail account osparecovery@gmail.com inbox where it is automatically tagged with a pink label and routed to a folder titled “Literature”
 - Note that several emails for social media, treasurer, web admin in the main Gmail account “Inbox”
 - emails that are being automatically labeled are possibly not being noted by their intended recipients.
 - Waiting for measurements for social media to create updated logos with Julie for these accounts.
 - Sent email to Alcoholics Anonymous to clarify guidelines for their literature links on the OSPA website.
 - Corrected a grammatical error on the main literature page
 - Submitting 12 Steps and 12 Traditions to WSO for grammar/punctuation approval. Posted under New Business.
 - Trademark Info: Once 12 Steps and 12 Traditions have been approved, can be uploaded to website as downloadable PDF and lawyer can proceed with trademark
 - [Literature Planner](#) is available for viewing
- **Reports from Special Committees:** none
- **Meeting Representative Updates:**

- Thursday meeting discussed establishing a prudent reserve of 1.5 years of expenses (just Zoom) and donating everything else up to WSO if/when they accrue sufficient funds to surpass this reserve
- **10 minutes set aside for discussion of fundraising and outreach**
 - **Report** on how other fellowships get their funding and how they fundraise from Jamie (OA) and Amy (SAA, SLAA, DA, UA, RA)
 - Amy has heard back from RA, an exclusively online fellowship that shared some things they have done in their 42 years:
 - “One thing you should do is register as a charity with the state you are in and with the Federal government. You will probably have to hire an attorney to do this.
 - Raising funds has been a problem for Twelve-Step programs since their earliest days.
 - In A.A.'s Twelve and Twelve, at the top of page 161, Bill Wilson, the co-founder of A.A., details what happened when they asked early members to support the fellowship. He writes: "We were astounded to find that we were as tight as the bark on a tree. So AA, the movement, started and stayed broke, while its individual members waxed prosperous."
 - Unfortunately, this has been our experience too.
 - In A.A. Comes of Age, Bill describes how A.A. was able to survive and prosper because Bill's brother-in-law knew someone who worked for Rockefeller. Rockefeller, along with his family and friends, contributed, in today's terms, millions of dollars in cash and publicity to get A.A. started.
 - All you can do is what we do: ask your members to help, and pray that they respond.”
 - OSPA has never held a fundraiser of any kind, Anything we do would be data and we could go from there.
 - Ideas
 - Friends of OSPA WhatsApp
 - Send DM to each person on the group to request donations
 - Announce a once monthly (14th of every month?) day or week of giving
 - Events
 - Ask for a \$5-10 contribution for workshops with the caveat, “no one will be turned away for lack of funds.”
 - One-time events can often generate more participation than the 12-week commitment of a Steps workshop
 - 3-speaker event with requests for donations interspersed between speakers
 - Announcements
 - Lit committee will come back with blurb next month about fundraising, can work with that for individual DMs or during an event such as the above suggestions. Amy has these action items on blurb and individual outreach

- Emphasize donations more in meetings
 - Brains are hardwired for negative feedback so a statement such as, “OSPA is running out of money” may generate more engagement
- Next month’s goal: look at a workshop, recruiting people to talk about the steps or the tools for 30 minutes

4. Unfinished Business

- **Report:** on how other fellowships approach requesting permission from fellows to share audio clips of main shares on social media, concern for AI/deepfakes, maintaining anonymity. From Jamie (OA) and Katie (AA).
 - Jamie will follow up on this, Katie will bring it back under the Social Media Moderator report when information is gathered. **Removed** from unfinished business

5. New Business

- **For discussion:** regarding OSPA Google account recovery details (submitted by Emily K Feb 2026, postponed to March 2026)
 - Emily K’s email is the only recovery email for the OSPA main account. Do we want to add another fellow’s/fellows’?
 - Molly is willing to be an additional phone number on this account
 - This should be position-oriented. E.g. the chair of WSO and Vice Chair and Web Admin should be connected so that as service rotates fellows always know who to ask for access
 - Settings on Gmail only allow for one recovery email, but multiple alternate emails can be associated with the account
 - Settings on Gmail only allow one verification phone number but multiple numbers can be associated with the account
 - This policy should be internally noted on the tech sheet. Molly will carry this out as web admin
 - **Motion** to change the email recovery phone numbers to be associated with chair, vice chair, web admin and secretary positions.
 - **Seconded, passed** unanimously (4-0)
 - Molly will enact these changes
- **For discussion:** Access to the OSPA Google account (submitted by Amy)
 - Discuss if WSO wants to set guidelines around who has access to the OSPA Google account and for how long.
 - Password was last changed 11 years ago. Discuss if regular change of password is of interest (yearly, etc.)
 - Discussion
 - These policies would go in bylaws if/when they are created
 - Molly will join Jamie in effort to write bylaws
 - This will be recorded in the index of motions for later incorporation into bylaws.

- **Motion** to change the password yearly concurrent with the elections of new positions.
 - **Seconded, passed** unanimously (4-0)
- **Motion** that the people that have access to the Google account are the people active in WSO service positions for the duration of their service position.
 - **Seconded, passed** unanimously (4-0)
- **Motion:** Approve the [OSPA 12 Steps and 12 Traditions](#) changes (submitted by Amy on behalf of Literature Committee)
 - Only updated grammar and punctuation, no changes in wording
 - Shortened disclaimer at bottom of document regarding using AA materials
 - **Seconded, passed** unanimously (4-0)
 - Someone should send messages to individual meetings about updating scripts and meeting slides (no volunteers)
- **For discussion:** Guidelines for the WSO WhatsApp group (submitted by Amy)
 - Does WSO want to set guidelines around who is in the group and for how long? Do we want to appoint admins (how) and/or when/if people are added/removed?
 - Group members should be active members of WSO and committee chairs
 - Secretary will add a description of the group which lists the current position holders and agreed-upon guidelines for the group
 - Secretary will be responsible for updating the group membership and description at yearly elections
 - Would be good for each active member to update their position description to be really thorough, possibly develop a SOP document to help with elections and understanding of position responsibilities.

6. Other Business

- None

7. Closing

- The meeting closed with the “We” version of the Serenity Prayer at 1:18 pm ET.
- **Next WSO Meeting Date: Sunday, April 5, 2026**